

**POLICE AND CRIME PANEL  
30th July, 2014**

**Present:-**

**Barnsley Metropolitan Borough Council:-  
No member present**

**Doncaster Metropolitan Borough Council:-  
No member present**

**Rotherham Metropolitan Borough Council:-  
Councillor T. Sharman  
Councillor C. Vines**

**Sheffield City Council  
Councillor R. Davison  
Councillor H. Harpham  
Councillor T. Hussain  
Councillor R. Munn**

**Co-opted Member  
Mr. A. J. Carter  
Mr. K. Walayat**

**Three members of the public were in attendance**

**Apologies for absence were received:-**

**Councillor M. Dyson (Barnsley Metropolitan Borough Council)  
Councillor R. Sixsmith (Barnsley Metropolitan Borough Council)  
Councillor R. Jones (Doncaster Metropolitan Borough Council)  
Councillor J. Sheppard (Doncaster Metropolitan Borough Council)**

**J1. APPOINTMENT OF CHAIRMAN**

**Resolved:- That Councillor Harry Harpham be appointed Chairman for the 2014/15 Municipal Year.**

**(Councillor Harry Harpham in the Chair)**

**J2. APPOINTMENT OF VICE-CHAIRMAN**

**Resolved:- That Councillor Sharman be appointed Vice-Chairman for the 2014/15 Municipal Year.**

**J3. NEW MEMBERS**

**The Chairman welcomed Councillors Roy Munn (Sheffield City Council) and Caven Vines (Rotherham Borough Council) to their first meeting of the Panel.**

**J4. QUESTIONS FROM MEMBERS OF THE PUBLIC**

Before asking his question, the member of the public requested that he be allowed to record the question section of the meeting. The views of the Panel members were sought and agreement reached that the questions could be recorded.

(1) A member of public asked if the Panel would invite Sheffield for Democracy to be part of the process of testing the Police and Crime Panel website?

The Chairman advised that this would be covered in more detail at Minute No. 6 with a proposal to run a discussion forum via Rotherham Council's website. A link to the website prototype was contained within the agenda papers for the meeting and any group or individual was welcome to feed back to officers their experience of it. All feedback would be captured and would inform ongoing development of the website.

(2) A member of the public asked if the Panel would ensure that the existence of the website, when it went live, was well advertised throughout the four Authority areas, not just on their own websites but through community hubs and Neighbourhood Watch organisations etc.?

The Chairman confirmed that the Panel's aim was to ensure that the website was as accessible as possible and maximise publicity for when it was launched.

(3) A member of the public asked, noting the comment at 6.4 in the report, would the Panel include webcasting as a high priority in this exploration? It worked well for the previous Police Authority meetings and continued to do so for the other remnant South Yorkshire bodies.

The Chairman advised that this was something that the Panel had considered in its early days and concluded that it needed to be better established before it could happen. Instead, it had been agreed to focus on the development of its website. Now that this was almost completed, it was something that the Panel could reconsider. It should be noted, however, that the other South Yorkshire bodies who did webcast had relatively small audiences. It should also be noted that changes to Regulations would come into effect on 6<sup>th</sup> August relating to the recording of Council meetings and the situation would be reviewed in light of this.

(4) A member of the public asked if the Panel would also explore non-media ways of improving engagement and interaction with the public?

The Chairman advised that there was no statutory obligation for PCPs to engage communities in their work; this obligation sat with the Commissioner. Again, this had been discussed in the early days and the Panel agreed that their role was limited but they should still be proactive.

It was agreed that there may be circumstances where they may wish to carry out bespoke consultation around a specific issue particularly where they may disagree with assumptions that had been made that may need testing. Therefore, future engagement exercises were likely to be around specific pieces of work in the Panel's work programme e.g. Domestic Abuse.

(5) A member of the public stated that the HMIC had confirmed that details had already been circulated to PCCs and Police and Crime Panels with regard to public consultation. In South Yorkshire, could the Panel please confirm how it would ensure the public was informed of this consultation and how the new HMIC inspections would be co-ordinated with the activities of this Police and Crime Panel?

The Chairman advised that further information would be covered under Minute No. 8. A letter had been received by the Chairman from HMIC explaining the proposed inspection process and encouraging the Panel to respond to the consultation. It was proposed to develop a response to this by the deadline. It was not, however, the role of the PCP to ensure that the public responded to this consultation. The PCP would consider this under Minute No. 8 but there was potential for the new website to be used to publicise the Panel's proposed response.

(6) A member of the public asked how the Panel intended to persuade the Commissioner to put a high priority on road safety and associated offences bearing in mind that it did not appear to be included in the Police and Crime Plan and performance table in Appendix B did not mention it?

The Chairman advised that the Panel had considered the Police and Crime Plan including its proposed priorities and had agreed them. The Panel's work programme also reflected the priorities in its own work programme and this had also been published for the year. They had concluded this based upon evidence they had gathered and been presented. It should be noted that just because something was not prioritised within the Police and Crime Plan it did not mean that the PCC and the Police Force were not addressing the issue in question.

#### **J5. MINUTES OF THE PREVIOUS MEETING HELD ON 2ND MAY, 2014**

Consideration was given to the minutes of the previous meeting of the Police and Crime Panel held on 2<sup>nd</sup> May 2014.

Resolved:- That the minutes of the previous meeting held on 2<sup>nd</sup> May, 2014, be agreed as a correct record for signature by the Chairman.

#### **J6. POLICE AND CRIME COMMISSIONER'S ANNUAL REPORT**

In accordance with the requirements of the Police Reform and Social Responsibility Act (2011), the Police and Crime Commissioner presented his 2013/14 annual report setting out how he had exercised his statutory

functions as well as an overview of the work undertaken by the South Yorkshire Police Authority of its statutory functions between April, 2013 and March, 2014.

The main purpose of the report was to highlight performance against the functions of a Police and Crime Commissioner as set out in the Act and to demonstrate performance against the key objectives set out in the Police and Crime Plan 2013/17 which were:

- Reduce Crime and Anti-Social Behaviour
- Protect Vulnerable People
- Improve Visible Policing

The reporting year was another very difficult year for all public services and Policing was not immune from the further significant cuts made by Central Government. However, crime in South Yorkshire remained at its lowest level for 25 years despite the extremely challenging circumstances.

The Police and Crime Commissioner gave an update on progress of elements of the Plan relating to:-

- Role of Police and Crime Commissioner
  - Statutory functions
  - Responsibility of setting the strategic direction and commissioning delivery of Policing and Crime Services for South Yorkshire
  - Chief Constable responsible for delivering an efficient and effective police service
  - Variety of other partners/service providers responsible for delivering community safety and Criminal Justice Services
- Governance Arrangements
  - Corporate Governance Framework jointly agreed with Chief Constable based on a model developed by the Association of Police and Crime Commissioners Chief Executives
  - Framework includes Statement of Corporate Governance, Code of Corporate Governance, Scheme of Corporate Governance and separate policies and procedures for each corporation sole including working protocols
  - Good Governance Standard for Public Service adopted
  - Monthly Governance Advisory Board meetings
  - Joint Independent Audit Committee established
  - Joint Engagement Strategy and Plan
  - Involvement with the recruitment of senior officers
  - Investigation of complaints made against the Chief Constable as well as monitoring the number/type of complaints made against Police Officers and staff

- **Accountability**
  - Regular surgeries held
  - Plans to involve the public as much as possible in shaping future plans by the use of Twitter, Facebook and meeting people in the communities
  - Policing Protocol Order 2011 set out the framework within which the Commissioner was expected to work with the Chief Constable and the Police and Crime panel
  - Requirement to have regard to the national Strategic Policing Requirement which focussed on those areas where Government had a responsibility for ensuring sufficient capabilities in place to response to serious and cross-border criminality threats e.g. terrorism, civil emergencies and in support of the work of national agencies such as the National Crime Agency
  
- **Strategic Planning Overview**
  - Aim of focussing resources on priority areas that were important to the people of South Yorkshire and agencies that the Police and Commissioner's office worked in partnership with
  - Approach to strategic planning continued to be evidence based, investing resources in what delivered results and making informed choices
  - Rotherham's Community Safety Partnership's priorities continued to be Anti-Social Behaviour, Reduce Crime and Reduce Harm
  - 80% of the public felt safer from crime than they had 2 years ago – HMIC Survey
  - Although there had been a large reduction in Burglary and Vehicle Crime in South Yorkshire it was still 1 of the highest in the country
  
- **Consultation and Engagement**
  - Consultation Engagement and Consultation Strategy developed identifying how the Commissioner would fulfil his statutory responsibility of engaging with the public and other key stakeholders
  - Approximately 100 engagement activities undertaken and direct engagement with over 1,400 people
  - Surgeries held on a rotation basis across South Yorkshire
  - Review of South Yorkshire Police's engagement activity carried out and identified a set of minimum standards which officers and partners in Safer Neighbourhood Areas expected to adhere to when engaging with members of the public
  - Refresh of the Black and Minority Ethnic Independent Advisory Groups
  - Victim Support commissioned to deliver a Victim Survey. Of the 865 completed surveys, 53% said they would engage with Restorative Justice
  - "Your Voice Counts" surveys conducted with members of the public across the Force area to assess perception of local policing and feelings of safety. Of the 9,747 who responded to the question

regarding value for money, 46% agreed that SYP provided good value for money. The top priorities they would like the Police to focus on included drugs, anti-social behaviour and a visible presence

- User satisfaction survey conducted with victims of burglary, vehicle crime and violent crime. Results indicated that 85% of people were fairly satisfied with the overall experience of dealing with the Police Service
- Performance against Priorities
  - Development of a Performance Framework instigated which would also measure the outcomes of other Service providers commissioned to deliver the Policing and Crime Priorities
  - Crime continued to fall in South Yorkshire- 1.1% in 2013/14 (995 less victims of crime compared with the same period last year)
  - Domestic burglary had fallen by 11.8% (970 less burglary victims) and vehicle crime by 6.0% (741 less victims)
  - Compared with peer forces, South Yorkshire had recorded an 11% reduction comparing favourably to the national and regional pictures (7.1%)
  - Anti-social behaviour had reduced by 4.0% (3,356 less reports) and 'personal' reports fell by 10.0% (3,612 less reports)
  - Whilst crime had reduced within the period, there were a number of challenges in relation to reducing crime
  - Limited success in seizing cash and assets under the Proceeds of Crime Act and would remain a key focus in 2014/15
  - Primary focus for 2013/14 had been Child Abuse and Child Sexual Exploitation with significant investment in this area to help tackle CSE
  - Victim Support had been commissioned to provide dedicated support to victims of CSE to help through the difficult Court process
  - Commissioner agreed to be a member of the National Taskforce on Sexual Violence against Children and Young People to help shape national thinking and policy making
  - Recommendations implemented from the HMIC thematic inspection of the effectiveness of the Force's approach to protecting children from sexual exploitation
  - Improved visibility of Detective Officers, signage of the Police estate, increased size and availability of the Special Constabulary, increased number of Police volunteers, maintained number of PCSOs, increased visibility of vehicles and expanded use of social media
  - HMIC Value for Money profile showed SYP's frontline Police Officer ratio of 94.8%, higher than both the national and MSG average

- Securing of £1.3M grant monies from the Home Office's Innovation Fund to support the delivery of a mobile technology project across South Yorkshire and Humberside. A further joint bid submitted to support the roll out of the mobile working for Police Officers
- Budget and Value for Money
  - Budget cut of £10M for 2013/14, a further £12M in 2014/15 and £13.5M in 2015/15
  - In spite of ongoing financial pressures and unanticipated events, the Chief Constable had delivered a 0.3% underspend
  - Recent HMIC report rated SYP as "good". Of the 43 police forces in the country, 35 had been rated as "good", 5 as "excellent", and 3 "inadequate"
  - Application to the Home Office for support in funding costs associated with the Hillsborough Inquest
  - Efficiency Advisory Panel established to inform future efficiency initiatives
  - 58 successful recipients of the Proceeds of Crime Fund totalling £643,000
  - Combination of projects commissioned aimed at increasing opportunities for victims and offenders to engage in restorative approaches
  - 455 offenders had undertaken victim awareness training; 46 adult offenders and 42 victims fully engaged with the restorative process
- Partnership Working
  - Regular strategic forums to further support delivery of policing and crime services through partnership working
  - New Community Remedy would give victims of low level crime and anti-social behaviour a say in the punishment of the offender out of court; Community Trigger would give victims of persistent anti-social behaviour the right to demand action where they felt their problems had not been dealt with
  - South Yorkshire Community Foundation to deliver a small open application fund to allow the smallest of organisations to bid for funding in 2014/15
  - Strengthened collaborative working arrangements with the south Yorkshire Criminal Justice Board
- Collaboration
  - South Yorkshire was part of a regional Police Collaboration Programme in the Yorkshire and Humber region
  - South Yorkshire was also part of a National Police Air Support
- Legacy Issues
  - An announcement from the Independent Police Complaints Commission was expected imminently with regard to the policing of the Orgreave Coking Plant in 1984

- Hillsborough Inquests currently taking place in Warrington
- 2 officers had been trained in polygraph testing for sex offenders to help protect vulnerable people and reduce the risks posed by potential offenders
- Looking Ahead
  - Roll out of the revised governance and assurance arrangements and implementation of Stage 2 Transfer plans
  - As from October, 2014, responsibility for the commissioning of services to help victims of crime and anti-social behaviour cope and recover from their experience. Intention to establish a Victims Commissioning Advisory Board and provide greater opportunities for restorative justice to be available to victims of crime
  - More work with young people in schools around domestic violence and investment in campaigns to tackle and challenge the increasing negative portrayal of women and victim blaming
  - Further work with partners to better understand the issues and challenges for community safety, criminal justice and health agencies around those with mental health problems and serious drug or alcohol dependency
  - Possible opportunities to share services, functions and the use of assets with non-police partners
  - Establishment of an Independent Ethics Panel to help build further trust and confidence in South Yorkshire
  - Need for a clear, consistent and cohesive work plan for tackling cyber crime

A discussion and question and answer session ensued and the following issues were raised and clarified by the Police and Crime Commissioner:-

- Police Officers and PCSOs were moved at the discretion of the Chief Constable as to where they needed to be deployed. However, it was acknowledged that the public liked continuity as well as the local knowledge the PCSOs built up, therefore, consideration was given PCSOs remaining in their Neighbourhood Teams as long as possible
- Restorative Justice always had to be victim-led with evidence showing that it worked in terms of giving closure to the victim and changing the perpetrator's mind about offending again. This would be rolled out across South Yorkshire over the next 6-12 months and the opportunity available to every victim. It was also a factor taken into consideration by the Courts when sentencing. An analysis would be undertaken of its effectiveness
- The Corporate Communications Department included Marketing which ran awareness raising campaigns/community safety



- Whilst the Your Voice Count satisfaction rating of 84% was disappointing in that it had been 85% in previous years and national average of 86%, in light of the challenges faced in relation to the austerity measures and staff available to deliver the service, it was felt that 84% was an achievement. However, the survey had raised issues with regard to response times of the answering of telephones which needed further improvement
- Despite a large amount of work, it was still public perception that there was a lack of Police visibility. Endeavours were being made to protect frontline staff and increased the percentage of Officers on the frontline, however, there was still less people. Attempts were being made to get as many Specials into uniform as possible and volunteers to free up Police time
- Unsuccessful recruitment to the Independent Ethics Panel. Work was to take place with Sheffield University to match fund a Police Integrity and Ethics Research Study to examine the implementation of the new Code of Ethics for policing and the introduction of the Ethics Panel. It was hoping to identify a Chairperson and then Panel members
- The relationship between the Chief Constable and the Commissioner was very professional
- Road safety was not within the Police and Crime Plan as it had not been raised as a priority in the consultation. However, in terms of making our roads safer, the Safer Roads Partnership consisted of representatives from the local authorities, SYP and the Fire and Rescue Service. The cost of the Speed Awareness course had increased, the generated revenue used by the Partnership to make roads safer.
- 80% of the Police budget was derived from Central Government Grant which a number of Police Commissioners had made representations about fair distribution. 19% of the Force's budget came from Council Tax so increased housing building would generate income accordingly

Resolved:- That the draft Police and Crime Commissioner's annual report be received and any further comments submitted to the Commissioner by 15<sup>th</sup> August, 2014.

#### **J7. POLICE AND CRIME PANEL WEBSITE DEVELOPMENT**

Further to Minute No. J.43(3) of 2<sup>nd</sup> May, 2014, Christine Majer, Scrutiny Officer, reported on the progress made regarding development of the Panel's website.

The galaxy site had been developed and managed by Rotherham Council's On-Line Service Team with information from the existing site used to populate the new site.

Testing of the draft website would be undertaken by representatives of the community as previously agreed. There would be a community forum for comments/issues to be logged and the website continually updated.

Monitoring of the website could provide information as to the number of users of the site and the type of information viewed which could then be used by the panel to assist in the engagement of the community in their work.

A number of Panel members had already provided their pen portraits for inclusion on the website.

It was felt that the website should be launched as soon as possible.

Resolved:- (1) That the "galaxy" website hosted by Rotherham Borough Council be noted.

(2) That the content and format for the pen portraits be approved and that all Panel members be encouraged to submit their pen portraits as a matter of urgency.

(3) That the website be launched and publicised as soon as possible.

#### **J8. POLICE AND CRIME PANEL UPDATE**

Consideration was given to a report presented by Deborah Fellowes, Scrutiny Manager, updating the panel on a number of issues and areas of progress since the last meeting which included:-

##### **Working Protocols**

As agreed at the 2<sup>nd</sup> May meeting (Minute No. J40(a) refers), a draft was submitted for consideration (Appendix A) to enable sharing of information and work programmes between the Panel and the four Scrutiny Committees.

##### **Memorandum of Association**

As agreed at the 2<sup>nd</sup> May meeting (Minute No. J40(b) refers), a proposed refreshed Memorandum of Understanding between the Panel and the Police and Crime Commissioner was submitted for consideration (Appendix B).

##### **Training and Induction**

It was proposed that consideration be given to any training and induction requirements of the new Panel members as well as identifying areas for development for existing members. However, the budget provision was limited.

It was suggested that, as had happened in the past, the Panel spend a day with Police Officers to gain a general insight into their daily activities.

It was also felt that spending time with 1 of the new shared services would also be useful for members.

#### **Work Programme**

The updated scheduled work programme was attached at Appendix C with the main area of update was with regard to Domestic Abuse. A Task and Finish Group had been due to start work during July and report back in September, however, due to annual leave commitments, it was proposed that the final report be submitted in December.

Resolved:- (1) That the report be noted.

(2) That the draft working protocols and Memorandum of Association be approved and forwarded to the relevant Crime and Disorder Scrutiny Committees and the Police and Crime Commissioner.

(3) That with regarding to training and induction, Members forward any areas of interest to Deborah Fellowes.

(4) That the progress on the work programme be noted and an extension to the timescale for the Domestic Abuse Task and Finish Group be approved.

(5) That anyone interested in joining the Task and Finish Group contact Deborah Fellowes.

### **J9. PERFORMANCE MANAGEMENT ARRANGEMENTS**

Further to Minute J40(e) of 2<sup>nd</sup> May, 2014, consideration was given to proposals for the reporting of performance and financial information to enable the Panel to carry out its scrutiny function.

Officers from both RMBC and the PCC's office had met and agreed that the performance reporting format currently being developed by the PCC's office for their Governance and Assurance Board would be a useful starting point and reduce the need to duplicate effort/workload.

The performance reporting information was provided on an exception basis with a Red, Amber, Green rating system used. In terms of Finance reporting, the Office of the Police and Crime Commissioner would be developing a pro forma which would also deal with risk analysis. This was a key area for the Panel to focus upon, reassuring themselves that the Commissioner had a robust mechanism in place for management and mitigation of key areas of risk.

The office of the PCC would be providing the reports on a monthly basis.

Discussion ensued on the report. It was suggested that the financial report did not require a lot of detail but should include a breakdown of capital and revenue and budget against spend.

Resolved:- (1) That the report be noted.

(2) That future performance management reports be submitted to the Panel on a quarterly basis.

#### **J10. UPDATE ON THE HANDLING OF COMPLAINTS**

In accordance with Minute No. J44 of 2<sup>nd</sup> May, 2014, a Sub-Committee had been convened on 7<sup>th</sup> July to consider the informal resolution of 2 complaints.

With regard to the first complaint, the Sub-committee reached the following conclusions in relation to the individual complaints:-

##### **Complaint No. 1**

1. That the Commissioner did not correctly consider the complaints  
Based on the evidence provided, the Sub-Committee concluded that the Commissioner had consider the complaint appropriately.
2. That the Commission had contacted Members of Parliament but should not have done so  
The Sub-Committee concluded that the response of the Commissioner to this complaint was appropriate.
3. That the Commissioner contacted the South Yorkshire Professional Standards Department asking them what they thought of the complaint  
The Sub-Committee concluded that there was insufficient evidence that the Commissioner had contacted the Department.

##### **Complaint No. 2**

The complainant was concerned about the manner in which the Commissioner had considered the complaint and particularly that the Commissioner had delayed in responding and failed to inform the complainant of the possibility of challenged decisions by way of Judicial Review

The Sub-Committee was satisfied that the Commissioner had not delayed in either providing any information or taking decisions in order to prevent the complainant lodging a claim for Judicial Review.

The Complaints Procedure provided that the outcome of informal resolution could be published if it was considered to be in the public interest. The Panel was asked to consider whether any publication, in addition to that contained in the report submitted, was required.

The Monitoring Officer also reported that there were 2 outstanding complaints and, whilst separate, had certain common factors. The Monitoring Officer had met with the complainants to advise them of the

nature of the information required for 1 of the complaints to proceed. The remaining complaint was supported by its complete information.

Once the full information was received the matter would be referred back to the Panel. However, should the information be received prior to the next scheduled panel meeting, a Sub-Committee may be necessary to consider the complaints.

Resolved:- (1) That the report be noted.

(2) That the Sub-Committee's outcomes be publicised on the Panel's website.

(3) That, if required, a Sub-Committee be convened to consider the complaints referred to above.

**J11. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 2 of Part I of Schedule 12A to the Local Government Act (as amended March, 2006) (information likely to reveal the identity of an individual).

**J12. POLICE AND CRIME PANEL SUB-COMMITTEE - MINUTES OF MEETING HELD ON 7TH JULY, 2014**

The minutes of a Sub-Committee held on 7<sup>th</sup> July, 2014, to hear 2 complaints that had been made against the Police and Crime Commissioner were noted.



## SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

28 JULY 2014

PRESENT: Councillor J Andrews (Chair)  
Councillor A Atkin (Vice-Chair)  
Councillors: A Bosmans, A Buckley, A Cave, T Fox, S Phillips,  
C Ransome, C Ross and S M Richards

M Jaworski, M McCarthy, L Noble and A Shirt (South Yorkshire  
Joint Secretariat)

J Courtney, S Chu, B Sandy and J Roberts (South Yorkshire  
Fire & Rescue Service)

A Frostdick, J Bell and F Foster (BMBC)

Apologies for absence were received from Councillors  
I Hussain and J Satur

1 APOLOGIES.

Apologies for absence were noted as above.

2 ANNOUNCEMENTS.

None.

3 URGENT ITEMS.

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

RESOLVED – That agenda item 19 ‘Alternative Duty Systems’ be considered in the  
absence of the public and press.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO  
ANY ITEM OF BUSINESS ON THE AGENDA.

None.

6 REPORTS BY MEMBERS.

None.

7 RECEIPT OF PETITIONS.

None.

**8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC**

None.

**9 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 30 JUNE 2014**

**RESOLVED –** That the minutes of the Annual Authority meeting held on 30 June 2014 be agreed and signed by the Chair as a correct record.

**10 MINUTES OF THE ORDINARY AUTHORITY MEETING HELD ON 30 JUNE 2014**

Councillor Ransome referred to minute 13 'Annual Corporate Performance Report 2013/14', and the question she had raised regarding the safety of elderly people remaining in their home. Councillor Phillips had reminded the Authority that she sits on the Safer Stronger Doncaster Partnership Board which placed a great deal of emphasis on keeping people safe in their own homes, due to the high number of elderly people suffering from accidental dwelling fire deaths and injuries. Councillor Ransome was now seeking assurances from colleagues that all South Yorkshire District Councils had adopted a similar approach.

Members from Barnsley, Rotherham and Sheffield confirmed that their District Council had also adopted this approach through representation on their respective Community Safety Partnerships and other forums.

**RESOLVED –** That the minutes of the Ordinary Authority meeting held on 30 June 2014 be agreed and signed by the Chair as a correct record.

**11 BUSINESS CONTINUITY MANAGEMENT (BCM) REPORT**

A report of the Chief Executive and Chief Fire Officer was submitted to provide Members with the current position relating to the Business Continuity Management arrangements within South Yorkshire Fire and Rescue. Additionally, the report asked Members' to consider the requirement for appointing a Business Continuity Fire Authority Member Champion.

Members nominated Councillor Ross to become the Authority's designated Business Continuity Champion for 2014/15.

**RESOLVED –**

- i) That the report be noted.
- ii) That Councillor Ross be appointed to the role as Business Continuity Fire Authority Champion for 2014/15.

**12 CONTROL COLLABORATION PROJECT (CCP) UPDATE**

A joint report of the Chief Fire Officer and Chief Executive and Clerk and Treasurer was submitted to provide Members with a quarterly update on the progress of the joint Collaboration Project which is being undertaken in conjunction with West



Yorkshire Fire and Rescue. The aim of the project was to deliver a combined mobilising system.

Members were informed that the South Yorkshire element of the mobilising system had gone live on 9<sup>th</sup> July, following rigorous site acceptance testing and user acceptance testing. The system was now receiving and processing emergency calls within the Control Room environment.

Councillor Atkin asked that Members be invited to visit the Service's Control Room once the new system had been fully embedded.

**RESOLVED –**

- i) That Members note the progress of the project to date.
- ii) That the Service invites Members to visit the Control Room, once the new system becomes fully embedded.

### **13 STRATEGIC AND OPERATIONAL PLANS UPDATE**

A report of the Chief Fire Officer and Chief Executive was presented to update the Authority on the implementation of Strategic and Operational Plans adopted in November 2013.

Members were informed that there were no significant changes to the Service's Integrated Risk Management Plan (IRMP) adopted by the Authority in November 2013. The IRMP action plan attached to the report at Appendix A provided Members with an update on progress currently being made against those actions.

Councillor Fox referred to the Close Proximity Crewing (CPC) asking if an update could be provided in respect of the current negotiations with the FBU on the introduction of CPC. He understood that this would now be outside of the 'Grey Book', and asked if this would result in personal contracts for those volunteering or collective agreements.

J Roberts informed Members that, in terms of current conversations with the FBU in South Yorkshire, it was highly unlikely, at this stage that a collective agreement would be reached on the introduction of CPC. In respect of individual contracts/individual discussion and negotiation, it was the intention of the Service to meet with those volunteers that have indicated they would be willing to work a CPC system.

Councillor Fox reported that the recent Workforce and Organisational Development Board had asked for confirmation of when the Equality Analysis on CPC would be available.

J Roberts commented that the Equality Analysis would sit alongside the draft CPC Policy. It was noted that the CPC Policy and accompanying Equality Analysis would be available 6 months' after the commencement of the CPC trial.

**RESOLVED – That Members note the report.**

14 MAY 2014 PROJECTED OUTTURN REPORT

A joint report of the Chief Fire Officer and Chief Executive and Clerk and Treasurer was submitted to inform Members of the projected spend for the 2014/15 financial year based on the May 2014 outturn position.

Members were informed that it was very early in the year to be able to report a figure with any certainty, particularly during the challenging times that the Authority is currently facing.

The projected position currently suggested an under-spend of £445,000; however, for the reason mentioned above, it was reported that there remains a possibility that the outturn position will fluctuate during the year as issues are clarified. This would be kept under constant review and reported in future monitoring reports.

Members were made aware that the legal services budget relating to the Hillsborough enquiry continued to increase. The Chair informed Members that the Authority had written to Central Government in respect of recovering the associated costs; a reply was awaited.

It was noted that a report would be submitted to a future FRA meeting on Hillsborough, setting out the resources and associated costs.

Councillor Bosmans asked if the Service had any projections in terms of possible increased cost for the employers' contributions in relation to Retained Duty System (RDS) pensions.

B Sandy confirmed that the Service was currently waiting for a final announcement on the method of RDS pension arrangements; additionally the Service had estimated that in the event of the CLG requiring employers to pay these contributions directly, rather than as part of the employer contributions to the pension pot, a sum of around £300,000 may be required.

In relation to the project costs for the construction of the new fire stations at Birley and Parkway, Councillor Bosmans commented that it had been agreed at the June FRA meeting that, as Lead Member, he would be kept informed of any changes to the monitoring process. Councillor Bosmans, asked how this arrangement would work. It was agreed that a monthly update be provided to Councillor Bosmans by the Director of Finance and Resources, and a report be provided to the Authority and Audit Committee at each meeting.

**RESOLVED –**

- i) That Members note the contents of the report.
- ii) That a report be submitted to a future FRA meeting on the resources and associated projected costs relating to the Hillsborough enquiry.
- iii) That Councillor Bosmans, as lead Member, be kept informed monthly, by the Director of Finance and Resources of any changes to the monitoring process

in relation to the construction of the new fire stations at Birley and Parkway and that the FRA be kept informed at each meeting.

**15 LOCAL GOVERNMENT TRANSPARENCY CODE**

A report of the Chief Fire Officer and Chief Executive was submitted to provide assurance to Members that the Service and South Yorkshire Joint Secretariat would ensure that the Authority complies with the new Local Government Transparency Code, which came into effect on 1 May 2014.

**RESOLVED** – That Members note the report.

**16 COMPLAINTS AND COMPLIMENTS ANNUAL REPORT**

A report of the Chief Fire Officer and Chief Executive was submitted to provide Members with a review of all complaints received during the period April 2013 to March 2014 inclusive.

During the period the Service had received twelve complaints, of which three were upheld; five were not upheld; and four complaints were transferred for investigation by Human Resources.

A total number of 162 compliments were received by the Service over the same period.

No complaints had been received about the Authority or officers of the Authority during the period.

Members were also provided with information, for comparison purposes, detailing 3 years' data measuring against the same period of financial years 2011/12 and 2012/13.

**RESOLVED** – That Members note the report.

**17 FRA BUSINESS PLAN AND PERFORMANCE MEASURES: JANUARY 2014 - JUNE 2014**

A report of the Clerk to the Authority was presented to provide Members with the fourth update on the progress against the agreed FRA Business Plan Performance Measures for January 2014 – June 2014, and invited Members' comments on the content and reporting format.

Councillor Richards referred to Appendix B of the report entitled 'Stronger, Safer Communities Reserve' (SSCR), informing Members that the SSCR Assessment Board had recently met and one of the concerns raised at the meeting was the ability of having staff resources available in future to monitor and work with the projects. Councillor Richards asked if any consideration had been given to this, particularly in light of the proposed staff reductions through the Support Services Review, and the proposed increase in the number of projects for a second round of funding.

M McCarthy informed Members that it was his intention to submit a report to the next SSCR Assessment Board meeting setting out the resources required if a second round of funding was agreed by Members.

RESOLVED – That Members note the six-monthly update.

**18 KEY ISSUES FROM SCRUTINY BOARD HELD ON 19 JUNE 2014**

A paper was submitted for information, on the key issues arising from the Scrutiny Board meeting held on 19<sup>th</sup> June 2014.

Councillor Richards asked if she could be included in the pre-agenda discussions for the November Scrutiny Board meeting around private housing sector fire concerns and the work of the Service.

Councillor Buckley agreed to this request.

RESOLVED – That the key issues arising from the Scrutiny Board meeting held on 19<sup>th</sup> June 2014 be noted.

**19 EXCLUSION OF THE PUBLIC AND PRESS**

RESOLVED – That, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3 and 4 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

**20 ALTERNATIVE DUTY SYSTEMS**

A report of the Director of Service Development was submitted regarding alternative duty systems.

RESOLVED – That Members delegate authority and discretion to the Chief Fire Officer to apply incentive and compensation payments to facilitate the introduction of new duty systems.

**CHAIR**

## S41 MEMBER BRIEFING NOTE



**AUGUST 2014**

Please find below information from your Section 41 Member representative on South Yorkshire Fire and Rescue Authority:-

### **Rotherham autism and learning difficulties project wins fire safety education funding**



(l-r): Hussain Ibrahim, Alison Owen, Sarah Green, Anne Ferguson, Hayley Wilcock, Cllr Alan Buckley and Graeme Woodcock

The lives of people with autism and learning difficulties will be made safer thanks to a fire service funded education project.

Speakup Self Advocacy, based in Rotherham, has been awarded £58,000 from South Yorkshire Fire & Rescue Authority's Stronger Safer Communities Reserve.

The organisation has been working with Government departments and national organisations for 25 years to develop information and training which is suitable for people with learning difficulties and autism.

This will be the first time the charity has worked with a fire and rescue service, and will use the money to deliver accessible training sessions, workbooks, DVDs and other educational resources suitable for one

of the most excluded, vulnerable groups in society.

The two year project aims to help people with learning difficulties to live more independent lives, by improving their understanding of issues like kitchen fire safety, escape routes and what to do in an emergency.

People with learning difficulties or autism will also be recruited and trained as 'fire safety champions', to share information and advice to other vulnerable people in South Yorkshire.

Speakup's principal officer Geoff Doncaster, said: "A lot of people with learning disabilities have either no reading skills or struggle greatly with written information. The project will help people with learning disabilities by producing information and training which is accessible to them, and ultimately protects them against the hazards of fire."

South Yorkshire Fire & Rescue vulnerable persons advocate Hussain Ibrahim, said: "There's a definite gap currently in the quality of information public services offer to people with autism and learning difficulties. By working with an organisation which specializes in delivering education and information to these vulnerable groups, this project gives us a real opportunity to change that."

Dozens of registered charities, community organisations and partner agencies came forward to apply for grants from the £2 million the Stronger Safer Communities Reserve fund, which had been set aside from the Authority's reserves.

Groups were able to bid for as little as £5,000 or as much as £250,000 to support projects which reduce injuries, save lives and make South Yorkshire safer. Key objectives for the fund include prioritising the most vulnerable, collaboration and data sharing.

### **Sheffield universities' funding to develop cutting edge fire service simulation**

Ground breaking research from the University of Sheffield and Sheffield Hallam University will enable firefighters to use a sophisticated computer simulation to target their safety work at the most vulnerable communities in South Yorkshire.

The pioneering programme will analyse information about house fires and use

sophisticated graphics to help South Yorkshire Fire & Rescue plan its safety work and operational activity. If successful, the cutting edge approach could be adopted by other fire services across the country.

The revolutionary research project further strengthens the growing reputation of the Sheffield-based group of academics using computational tools to simulate changing social behaviours and processes.

Led by Dr Daniela Romano, from the University of Sheffield's department of computer science, the project brings together leading experts in behavioural risk analysis, the study of social processes and frontline fire service knowledge.

The project has been awarded £62,000 under South Yorkshire Fire & Rescue Authority's funding scheme, the Stronger Safer Communities Reserve.

The fund saw dozens of registered charities, community organisations and partner agencies come forward and apply for grants from the £2 million fund, which had been set aside from the Authority's reserves.

Groups were able to bid for as little as £5,000 or as much as £250,000 to support projects which reduce injuries, save lives and make South Yorkshire safer. Key objectives for the fund include prioritising the most vulnerable, collaboration and data sharing.

Dr Romano, said: *"We live in increasingly complex social networks, with our behaviours being influenced by many interrelated factors. This predictive model will unpack this complexity, and help manage resources and services targeted at the most vulnerable groups in our community"*.

Professor Dobson said: *"The Stronger Safer Communities Reserve has provided an incredible opportunity for university collaboration in its funding of this project. It is great to see the University of Sheffield's department of computer science, its management school, as well as Sheffield Business School, coming together to use research to support the safety and wellbeing of people in the region."*

South Yorkshire Fire & Rescue's Nicola Smith, said: *"The research we are supporting with our academic partners is a cutting edge*

*exploration of behaviours during our prevention and response activities.*

*Partnerships with well respected organisations like the University of Sheffield and Sheffield Hallam University will place us at the forefront of modern approaches to delivering improved community safety."*



(l-r)- Cllr Jackie Satur, SY Fire & Rescue Authority, Graham Howe and Nicola Smith SYFR, Professor Stephen Dobson Sheffield Hallam University and Professor Dermot Breslin University of Sheffield.

#### European backing for fire service electrical chargers campaign



Linda McAvan MEP and Station Manager Darren Perrott

A fire service campaign to make people more aware of the dangers posed by electrical chargers has won European backing.

Linda McAvan, MEP for Yorkshire & Humber, is backing South Yorkshire Fire & Rescue's campaign, following a tragic house fire in Sheffield in which five members of the same family sadly lost their lives.

It's thought the fire on Wake Road, Nether Edge, started accidentally, with a faulty electrical charger the most likely cause.

Chargers can cause fires if they are misused, for example if they are left on unattended overnight. Cheap, unbranded chargers are thought to be particularly at risk of causing fires, with residents urged to make sure chargers are compatible with the device they are using.

Linda said: *"We are doing all that we can to reduce fires in the home at a European level. MEPs have legislated to standardise chargers for mobile devices to both reduce environmental waste and to save you money."*

*"It is hoped that if mobile phone users just need one charger and everybody in the family can use the same one, there is more of an incentive to invest in good quality, branded and safe, phone chargers, reducing the risk."*

MEPs voted on the legislation in March this year with ministers approving it in April. Member countries like the UK will have two years to implement the new requirements into law and manufacturers will have an additional year to comply.

Station Manager Darren Perrott, said: *"Most people probably have several electrical chargers lying around at home at any given time, but all we're asking is that they apply a little bit of common sense when charging them."*

*"What we're particularly concerned about is unbranded chargers which can be bought cheaply over the internet and are unlikely to have passed proper safety tests. You should only buy chargers which are compatible with the device you are charging, and never leave things charging overnight."*

Safety advice to help prevent electrical fires includes:

- **Don't buy cheap, unbranded chargers** and make sure chargers are compatible to the device you are using.
- **Don't leave things to charge overnight** or beyond the recommended charging time. Always follow the manufacturer's instructions.
- **Keep electrical items away from flammable materials** when charging

- **Don't overload sockets-** long, strip adaptors are safest, but can only take a total of 13 amps

For more fire safety information, visit [www.svfire.gov.uk](http://www.svfire.gov.uk)

### **Firefighter playground rescues revealed**

Firefighters have rescued sixteen people from children's play equipment in the last five years.

Most of the unusual rescues involved children getting wedged in swings they are too big for, like older children and teenagers using toddler's swings in public parks. Other incidents involved youngsters getting stuck in things like slides and climbing frames.

Rescues like this fall under the 1,400 'special service' incidents South Yorkshire Fire & Rescue attends each year, including freeing people from road traffic collisions, water rescues, flooding, animal rescues and lift releases. That's on top of the thousands of house, property and smaller fires it also attends each year.

Head of emergency response Steve Helps, said: *"It's simple really. Parents should keep an eye on their children to make sure they are using play equipment which is appropriate to their age, as nearly all of the rescues involved children and teenagers using play equipment they are too big for"*.

*"But it's also worth remembering that rescues like this form another, unusual aspect of our rescue work, on top of the many fires and traffic collisions we attend each year. People probably don't associate the fire service with rescues like this, but they often require specialist skills and equipment and we wonder which other service could help if our resources weren't available."*

There were four play equipment rescues in 2013/14. These were:

- A 16 year old stuck in a child's park swing on Fitzhuebert Road, Manor
- A 14 year old stuck in a child's park swing in Coronation Park, Muglet Lane, Maltby
- A 12 year old stuck in a child's park swing on Coronation Road, Balby
- A four year old stuck in a park swing on Gleadless Road, Heeley.





## S41 MEMBER BRIEFING NOTE



**SEPT 2014**

Please find below information from your Section 41 Member representative on South Yorkshire Fire and Rescue Authority:-

### National Emergency Services museum wins funding upgrade for education displays



**Pictured l-r :**

Matthew Wakefield Museum Director, SM Steve Wood, Cllr Sioned-Mair Richards; Cllr Alan Atkin; Cllr Jim Andrews (Chair Fire Authority), Cllr Jackie Satur, Cllr Alan Buckley, Cllr Colin Ross, SM Mark Wilkinson.

Museum goers are set to benefit from fire safety messages delivered by new computer and audio equipment thanks to a fire service funded project to update its services and activities.

The National Emergency Services Museum in Sheffield has been awarded nearly £20,000 to help upgrade its educational displays, which deliver fire and road safety information to thousands of visitors every year.

The museum won national status in January of this year and is now embarking on a major re-development.

The project has been awarded the money under the South Yorkshire Fire & Rescue

Authority's funding scheme, the Stronger Safer Communities Reserve.

Dozens of charities, community organisations and partner agencies applied for grants from the £2 million fund, which had been set aside from the Authority's reserves.

Groups were able to bid for as little as £5,000 or as much as £250,000 to support projects which reduce injuries, save lives and make South Yorkshire safer.

Matt Wakefield at the National Emergency Services Museum, said: "The museum does not receive any financial support from external sources and survives purely on donations and profit from entrance fees and shop, so we are extremely grateful to have received this funding to enable us to upgrade our current exhibitions which include the fire and road safety information for our visitors."

Chair of the Fire Authority, Cllr Jim Andrews said: "The museum already attracted thousands of visitors each year, and its recent status as an attraction of national significance will mean even more people will be coming through its doors. That's why we think it was important to award this funding, which will enable the museum to ensure its educational displays reflect the most up to date and relevant safety information, ultimately helping to reduce deaths and injuries from fires and on the roads."

The Museum web address is :

<http://www.emergencymuseum.org.uk>

### Unofficial swim spots highlighted in safety drive

The fire service has identified at least 50 death trap swimming spots across South Yorkshire, where it says people are continually putting their lives at risk.

The sites- which range from ponds and fishing lakes to canals and flooded quarries- have been identified as popular 'unofficial' swimming spots, even though many of them lack any safety equipment or warning signs nearby.

That's on top of dozens more open water sites across the county where safety lines and life buoys are in place, but people still disobey danger signs despite repeated warnings from emergency services about the dangers of swimming outdoors.

South Yorkshire Fire & Rescue has chosen to highlight the issue after reports of people-often children- regularly swimming in places like flooded quarries this summer.

Safety officers will begin working with landowners at each of the sites, calling on them to put safety measures in place. Fire crews will familiarise themselves with the sites, to help them get there as quickly as possible in the event they do get called to an emergency.

Fire officers say people should avoid open water- like rivers and lakes- because they may not always be aware of the danger it poses. River flows can be unpredictable and water is often deeper, colder and faster than expected. People should enjoy water safely in swimming pools or safer, specialist facilities instead.

South Yorkshire Fire & Rescue station manager Darren Perrott, said: *"We regularly receive 999 calls in the summer about people getting into difficulty in water, so it's only a matter of time before someone's safety is really put at risk unless people listen to our advice."*

*"It can be tempting to cool off in hot weather, but stick to a swimming pool. Hundreds of people drown each year in the UK and places like rivers, lakes or flooded quarries are completely unsuitable for swimming as they hide a number of hidden dangers".*

Over 400 people die in the water every year in the UK, and firefighters are urging people to follow some basic rules to stay safe.

The dangers of open water are:

- The water can be much deeper than you expect.
- Rivers, lakes, canals and reservoirs are much colder than you think.
- Open water can carry water borne diseases like Weils disease.
- Cold water dramatically affects your ability to swim.
- There may be hidden currents which can pull you under the water.

- You don't know what lies beneath, like pieces of rubbish or reeds which can trap or injure you.

### Fire Service Volunteer climbs the ranks



Nigel Sheppard

A former volunteer turned fire service safety officer has hailed the strength of the organisation's volunteering scheme after it helped build his skills and experience to land a full time role.

In 2010, Nigel Sheppard became a volunteer on the Drive for Life scheme, due to his expertise as a driving instructor, working closely with South Yorkshire Fire & Rescue, South Yorkshire Police and other road safety partners.

Two years later Nigel became a Fire Support Volunteer, assisting and supporting fire service safety teams at the Lifewise Centre in Rotherham. He soon became a valued member of the team, and it was here that he gained the skills and experience required to further his career within the fire service.

A full time vacancy became available and his drive and determination spurred him on to apply for the permanent post of Fire Community Safety Officer. Nigel was successful and became a paid member of staff in 2012.

Since then, Nigel has continued to rise the ranks and has recently secured a promotion to Technical Fire Safety Inspecting Officer, based at the Training and Development Centre in Handsworth, Sheffield. The role sees him inspect compliance with fire safety requirements at business and commercial properties.

Nigel said; *"Without volunteering I would never have developed the skills and confidence that secured me this role. Volunteering has changed my life and has benefited me in many ways and I would recommend it to anyone."*

Sue Butler, Volunteering Co-Ordinator at South Yorkshire Fire & Rescue said; *"Nigel is a shining example of how volunteering helps out the local community and the individual themselves. Nigel has gone from strength to strength and the knowledge and skills he acquired during his time as a volunteer was a large factor in his gaining full time employment within the service. We are all really proud of him and wish him all the best in his career."*

Anyone interested in volunteering for South Yorkshire Fire & Rescue should call 0114 253 2413.

#### **Baby thermometers to carry safety tips as part of fire service funded project**



**Pictured (l-r):** Anne Smith, Cllr Alice Cave, SY Fire & Rescue Authority, Lynn Clay, Rebecca Barker, Joanne Poskitt, Cllr Jim Andrews, Chair, SY Fire & Rescue Authority and Sarah Broadbent, Vulnerable Persons' Advocate, SY Fire and Rescue Service.

Thousands of Barnsley mums-to-be will be educated about home safety thanks to bespoke fire service funded room thermometers.

Barnsley Maternity Unit will hand out the thermometers to more than 3,000 expectant parents every year. As well as telling parents when their baby's room is at the correct temperature, the specially designed thermometers will also display important

messages about topics including home fire safety and smoke free homes.

There will also be a focus on Barnsley Hospital's Stop Smoking Maternity service, whereby specialist midwives give practical advice and support to families who smoke. As well as greatly increasing the risk of house fires, smoking in pregnancy is known to increase the risk of miscarriage, still and premature birth and other complications.

The project has been awarded just over £6,000 under South Yorkshire Fire & Rescue Authority's funding scheme, the Stronger Safer Communities Reserve.

The fund saw dozens of registered charities, community organisations and partner agencies come forward and apply for grants from the £2 million fund, which had been set aside from the Authority's reserves.

Groups were able to bid for as little as £5,000 or as much as £250,000 to support projects which reduce injuries, save lives and make South Yorkshire safer. Key objectives for the fund include prioritising the most vulnerable, collaboration and data sharing.

South Yorkshire Fire & Rescue vulnerable persons advocate, Sarah Broadbent, said: *"We already have a strong relationship with the midwives at Barnsley Hospital, including a successful referral scheme ensuring the most vulnerable families in the borough are referred for our home safety check service. This latest project will see important fire safety messages delivered to thousands of families in Barnsley in every year, at a busy time in their lives when basic home safety issues could easily be forgotten."*

Joanne Poskitt, Specialist Midwife in Drug and Alcohol Use at Barnsley Hospital, said: *"We work closely with the fire service already as it is well documented that there are links between a smoking home and sudden infant death or meningitis."*

*"The new thermometers are a practical and simple tool which will help parents provide a safe sleeping environment for baby, information on creating a smoke free home and offer the opportunity for a free home safety check. We have already started handing out the thermometers and all new parents-to-be will be given a thermometer at their first antenatal appointment."*



**SHEFFIELD CITY REGION COMBINED AUTHORITY**

**ROTHERHAM TOWN HALL**

**MINUTES OF THE MEETING HELD ON 14 JULY 2014**

**PRESENT:**

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)  
Councillor Eion Watts, Bolsover DC (Vice Chair)

Councillor John Burrows, Chesterfield BC  
Councillor Julie Dore, Sheffield CC  
Councillor Simon Greaves, Bassetlaw DC  
Councillor Glyn Jones, Doncaster MBC  
Councillor Lesley Roberts, Peak District NPA  
Councillor Lewis Rose OBE, Derbyshire Dales DC

Ruth Adams, SCR Executive Team  
Fiona Boden, SCR Executive Team  
Neal Byers, SYPTE  
Peter Dale, Doncaster MBC  
Andrew Frosdick, Barnsley MBC (Monitoring Officer)  
Neil Johnson, Chesterfield BC  
Martin Kimber, Rotherham MBC  
Martin McCarthy, SYJS  
John Mothersole, Sheffield CC  
Ben Still, SCR Executive Team / SYPTE  
Neil Taylor, Bassetlaw DC  
Diana Terris, Barnsley MBC (Clerk)  
Craig Tyler, SYJS  
Eugene Walker, Sheffield CC (Treasurer)

Apologies for absence were received from Councillors G Baxter, Mayor R Jones, A Rhodes, R Stone and A Western

1 APOLOGIES

The Chair welcomed Members, officers and the members of the public present to the meeting.

Members' apologies were noted as above.

2 ANNOUNCEMENTS

No announcements were noted.

3 URGENT ITEMS

No urgent items were requested.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

No items were noted.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was confirmed that no items require voting rights to be conferred on non-constituent Members.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

The South Yorkshire Leaders declared an interest in the Superfast Broadband initiative, as discussed at minute 18.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

No reports or questions from Members were received.

8 RECEIPT OF PETITIONS

No petitions were received.

9 MINUTES OF THE MEETING HELD ON 02 JUNE 2014

RESOLVED, that:

- i) The minutes of the meeting of the Combined Authority held on 02 June are agreed to be an accurate record.

10 AUDIT COMMITTEE ARRANGEMENTS

A report was received requesting consideration of appropriate arrangements for the operation by the Combined Authority of an Audit Committee.

Members were advised that now the Combined Authority has been established operationally, there is a need to examine in greater detail suitable arrangements for the operation of an Audit Committee function for the Authority, to exercise appropriate oversight with regard to internal control, risk and governance assurance arrangements.

It was confirmed that provision has been included in the Constitution for there to be an Audit Committee. The terms of reference for the Committee were provided.

Members' attention was drawn to the Committee's delegated powers to consider and approve the Authority's annual accounts and External Audit Report. It was therefore noted that it would therefore be timely to constitute the Audit Committee formally and call its first meeting as there is a specific statutory requirement for the Combined Authority to receive the external Auditor's report and the 2013/14 accounts in respect of the former ITA, responsibility for whose functions has passed to the Combined Authority. It is necessary for this report to be approved by 30th September 2014.

It was suggested that whilst not essential to embark on a separate exercise to recruit additional non-elected members to the Committee; best practise needs to be followed and consideration will be given to how best introduce such members onto the Committee to complement the assurance role.

Members were advised that there may be the scope to rationalise the Audit Committee function of the PTE with the new Audit Committee established for the Combined Authority. A further report in respect of this matter will be presented to a future meeting of the Authority.

**RESOLVED:**

- i) That Members now be appointed to the Audit Committee of the Authority, provision for which has been made in the Authority's Constitution.
- ii) That a nomination be sought from each of the Constituent and Non-Constituent Authorities to be appointed to the Committee.
- iii) That an appropriate cycle of quarterly meetings of the Committee be established.
- iv) That further consideration be given in due course to the co-opting of non-elected members to the Committee.

**11 PROPOSED CHANGES TO THE CA CONSTITUTION**

A report was received requesting the Combined Authority Members' endorsement of a number of amendments to the Barnsley, Doncaster, Rotherham and Sheffield Combined Authority Constitution.

It was noted that at the inaugural meeting of the Combined Authority it was agreed that the Constitution will remain subject to review and that recommended amendments will be reported to the Authority for ratification. Article 15 of the

Constitution (Review and Revision of the Constitution) allows for the Monitoring Officer to monitor and review the operation of the constitution.

Members were informed that the proposed amendments have been identified via discussions with officers and following the valued input from the public, notably Sheffield for Democracy. It was noted that in addition to formal amendments to the constitution, such engagements have identified further opportunities for the publication of more procedural information via the SCR website.

The proposed changes were noted as:

- i) Part 2 Article 15 para 15.3 (p.21) Review and revision of the Constitution - Change 'Assembly' to 'Authority'
- ii) Part 4 (from p.28) Responsibility for Functions - Change header numbering from 'Part 5' to 'Part 4' and paragraph numbering from para 2.5.
- iii) Part 5A (p.50) Public engagement - This should reference 'encouragement for all member Authorities to advertise Combined Authority meeting dates, or, provide clear links to where this information can be found'.
- iv) Part 5A para 30.9 (p.62) Appointment of Committees and Subcommittees - Change 'Standards Committee' to 'Overview and Scrutiny Committee'
- v) Part 5B para 3.1 (p.70) Chairing the Transport Committee - Change 'The [transport] Committee must appoint a Chair and Vice Chair from among its Members appointed' to 'A Chair and Vice Chair of the Committee will be appointed by resolution of the Authority'.
- vi) Part 5B para 4.2 (p.71) Transport Committee Meetings - References to 'the Annual Meeting' may be removed as the Transport Committee will not hold such a meeting
- vii) Part 6D (p.98) Members Allowances Scheme - Section to be completed as per agreement (and in accordance with Article 3.14).
- viii) Part 6E (p.100-105) Policies, Procedures and Rules - Change references to 'SYJS Intranet' to 'Combined Authority's website'
- ix) It is proposed that a number of minor formatting errors will also be addressed.

RESOLVED, that:

- i) Members agree to the incorporation of the proposed amendments to the Constitution.
- ii) The Constitution be amended as requested as a revised version published on the SCR Combined Authority website.
- iii) Members note intentions to make some procedural information more evident on the SCR Combined Authority website.

## 12 GROWTH DEAL SUMMARY

Members were advised that the Sheffield City Region has received a very positive outcome in respect of its Growth Deal ask.



It was noted that the £324m award is the fifth most substantial Growth Deal that any City Region has made with Government. The funding will go towards supporting the SCRIF programme and enable the creation of a £130m Skills Bank.

Members recognised officers' hard work in respect of developing the Growth Deal ask and securing the award.

It was noted that an announcement is still awaited on Doncaster's bid to host the High Speed Rail Academy.

RESOLVED:

- i) That the information provided at the meeting be noted.

### 13 WEBCASTING

A report was presented seeking the Combined Authority Members consideration of the continuation of webcasting of meetings of the Transport Committee for the remainder of the financial year.

It was noted that the cost of webcasting is shared by the other webcasting Partners (the South Yorkshire Police and Crime Commissioner, the South Yorkshire Fire and Rescue Authority and the South Yorkshire Pensions Authority)

RESOLVED:

- i) That the Members of the Combined Authority agree to the webcasting of meetings of the Transport Committee.
- ii) That the Authority approves expenditure of £4,120 towards the shared cost of webcasting from 29 June 2014 until 27 June 2015.

### 14 LONG TERM RAIL STRATEGY

A report was presented requesting Members' approval of the final Long Term Rail Strategy and Consultation Report.

It was confirmed that these 2 documents were considered by the Transport Committee on 30 June 2014 and the Committee support was resolved with a recommendation that his be reported to the Combined Authority.

RESOLVED, that Members:

- i) Approve the Long Term Rail Strategy and Consultation Report
- ii) Note that final Rail North approval to the Strategy will be sought from a Leaders Committee meeting later in 2014.

### 15 RAIL NORTH (PRESENTATION)

Members were provided with a presentation on Rail North, this covered the initiative's vision, long term strategy, proposed governance arrangements and franchise objectives. It was noted that these issues will come back to the CA for decision over the coming months.

Members noted disappointment that the Government's original plans for devolution have become plans for 'partnerships' with less ambitious targets and objectives.

It was noted that contact has been received from the RMT union requesting meetings to discuss their concerns with the new proposals.

RESOLVED:

i) That the contents of the presentation be noted.

16 DRAFT MINUTES OF THE TRANSPORT COMMITTEE MEETING HELD ON 30TH JUNE 2014

RESOLVED, that:

i) The draft minutes of the Transport Committee held on 30th June are noted.

SHEFFIELD CITY REGION INFRASTRUCTURE INVESTMENT BODY (SCRIIB)

17 MINUTES OF THE LAST MEETING - 2 JUNE 2014

RESOLVED:

i) That the minutes of the SCRIB meeting held on 02 June are agreed to be an accurate record.

18 RECOMMENDATIONS FROM THE SCRIF INFRASTRUCTURE ADVISORY BOARD ON SUPERFAST BROADBAND

Members were presented with a paper setting out the request made by South Yorkshire partners to consider the use of SCRIF to provide the local contribution for the Superfast Broadband project.

It was noted that the LEP has recognised the importance businesses place on broadband connectivity and has committed to securing investment in broadband within Sheffield City Region in its Strategic Economic Plan. Matt Gladstone (Executive Director of Corporate Services, BMBC) is leading on behalf of the Chief Executives', to secure participation in the existing broadband programme being run by Broadband UK (BDUK), on behalf of the Department for Culture, Media and Sport (DCMS). This programme enables local and central Government and a private sector partner, to jointly fund superfast broadband rollout to areas that are otherwise unlikely to prove attractive to commercial broadband operators in the short to medium term. It was confirmed that this increase in 'attractiveness' to potential investors is a significant factor in determining the scheme's high GVA rating.

The results of FLUTE testing for the Superfast Broadband scheme were noted.

It was noted that if approved, the SCR Executive will review the affordability of the programme against the profiles and bring a paper back to the Infrastructure Investment Body setting out the cost implications of including the scheme. This will be done in coordination with the SCR Directors of Finance and set out options for balancing the affordability and deliver of the programme. The scheme promoters will also be required to undertake the next stages of the business case process.

RESOLVED:

- i) Note the results of the FLUTE test for the Superfast Broadband scheme.
- ii) Agree with the recommendation of the Infrastructure Advisory Board which is for the inclusion of the Broadband scheme in the current SCRIF programme.

19 ANY OTHER BUSINESS

No further matters of business were requested.

20 DATE AND TIME OF NEXT MEETING

The next meeting of the Authority is scheduled for 26th August, at Rotherham Town Hall and will commence at 4.00pm.

CHAIR



**SHEFFIELD CITY REGION COMBINED AUTHORITY**

**ROTHERHAM TOWN HALL**

**MINUTES OF THE MEETING HELD ON 26 AUGUST 2014**

**PRESENT:**

**Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)  
Councillor Eion Watts, Bolsover DC (Vice Chair)**

**Councillor John Burrows, Chesterfield BC  
Councillor Julie Dore, Sheffield CC  
Councillor Lewis Rose OBE, Derbyshire Dales DC  
Mayor Ros Jones, Doncaster MBC  
Councillor Griff Wynne, Bassetlaw DC**

**Ellen Cutler, SCR Executive Team  
Andrew Frosdick, Barnsley MBC (Monitoring Officer)  
Gill Garrety, SYJS  
Amy Harhoff, Sheffield City Region Executive Team  
David Hewitt, SCR Executive Team  
Julie Hurley, SYPTE  
Wes Lumley, Bolsover DC / NE Derbyshire DC  
Ben Morley, Sheffield CC  
James Newman, SCR Local Enterprise Partnership  
Neil Taylor, Bassetlaw DC  
Diana Terris, Barnsley MBC (Clerk)  
Eugene Walker, Sheffield CC (Treasurer)**

**Apologies for absence were received from Councillors G Baxter, S Greaves, A Rhodes and R Stone**

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

There was no reason not to confer voting rights for non-constituent members.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

8 RECEIPT OF PETITIONS

No petitions were received.

9 SEP PROGRAMME MANAGEMENT

A report was received which informed the Authority of the work underway to operationalise the Sheffield City Region's Strategic Economic Plan (SEP), which included its European Structural and Investment Funds (ESIF) programme.

Members noted that the next ESIF programme would be essential in taking forward a number of key elements of the SEP; this would include the production of an annual Local Implementation Plan and Prospectus by the end of October.

Members were advised that negotiations continued with Government on outstanding 'asks' from the SEP; it was anticipated that the next opportunity to secure additional funding would be the Autumn Statement.

RESOLVED - That Members noted:

- i) The milestones set out to operationalise the SEP, including ESIF.

- ii) The proposed initial timescales for ongoing negotiations with Government to secure additional funding, freedoms and flexibilities.

## 10 DUTY TO CO-OPERATE

A report was received which outlined a proposal to develop an agreed approach to the Duty Co-operate (DtC) and cross-boundary planning, housing and employment issues at city region level, to be informed and implemented at Local Authority level.

Members were reminded that the Localism Act 2011 set a framework of the responsibilities for Local Authorities and Local Enterprise Partnerships to work collaboratively to demonstrate that the Duty to Co-operate had been met.

It was noted that the absence of clear guidance on the DtC required a locally adopted process to be developed to enable all future Examinations in Public for Local Plans to consistently and coherently address this issue under scrutiny.

Members stressed the importance of ensuring that there was no duplication across the authorities and that each authority was working from the same database.

**RESOLVED - That the Authority agrees:**

- i) To commission the additional spatial and economic forecasting required to generate an evidence base for city region level housing and employment numbers.
- ii) To reduce the cost burden for this work by combining this with the requirements of the SCR Integrated Infrastructure Plan.
- iii) To support the use of housing and employment forecasting evidence to develop a more long-term proposal to address the Duty to Co-operate and cross-boundary planning matters at the strategic level.

## 11 EUROPEAN STRUCTURAL AND INVESTMENT FUND (ESIF) UPDATE

The Authority considered a report which provided an update in respect of the development of the SCR European Structural and Investment Fund (ESIF), the establishment of the SCR ESIF Committee, the Judicial Review and the current position of the Programme.

Members were advised that on 14<sup>th</sup> August, DCLG had issued further guidance in respect of the 2014-20 ESIF Programme, the key issue being the requirement to develop a Local Implementation Plan (LIP). The LIP would be developed in two stages – Stage 1 by the end of September and a more detailed Stage 2 towards the end of the year. The main issues in respect of the initial LIP were:

- 1) Investment Priorities
- 2) Spend Targets
- 3) Calls
- 4) ESF Opt-Ins

Members noted that it was unlikely that the Commission would be in a position to approve the English ESIF Programme before the end of 2014; it was therefore unlikely that any projects would be approved and contracted before summer 2015.

It was noted that the Guidance confirmed that 2% of the ERDF and ESF Programme would be available as Technical Assistance to support funding in the LEP areas.

The Authority noted the membership structure of the SCR ESIF Committee and its Terms of Reference. Districts were requested to submit their nominations for Committee Members as soon as possible.

Members were reminded that with regard to the Judicial Review a decision on whether to appeal to the Supreme Court had to be made by Friday 29 August 2014; it was understood that Merseyside did wish to proceed to appeal.

**RESOLVED - That the Authority:**

- i) Notes the report.
- ii) Endorses the development of an initial Local Implementation Plan by the end of September 2014 and the development of a Technical Assistance Strategy.
- iii) Endorses the reallocation of c£637k, if required, from TO5 (Climate change Adaptation) to TO4 (Low Carbon).
- iv) Endorses the representation of the SCR ESIF Committee and nominates representative from the Combined Authority.
- v) Further discuss and decide whether to the appeal to the Supreme Court by Friday 29 August 2014.

At this point Councillor Sir Steve Houghton and Diana Terris left the meeting; Councillor Eion Watts took the Chair.

## 12 RURAL ECONOMIC GROWTH AND THE LEADER PROGRAMME

The Authority considered a paper which reported on the current status of the LEADER Programme and the establishment of a SCR Rural Advisory Board.

Members noted that maximising the contribution of the region's rural areas and the market towns that serve them was essential to achieving the SCR's strategic ambitions for economic growth.

Support via the LEADER Programme was one of the key ways of supporting rural economic growth. In order to receive financial support from this source, Local Action Groups need to develop a Local development Strategy which would be assessed by Government and used as a basis for the allocation of funding via a competitive process; the strategies for the next Programme were currently being finalised for submission to SCT LEP for endorsement on 29 August 2014.



The Authority was informed that the SCR would be establishing a Rural Advisory Board to provide the rural perspective to the work of both the LEP/Combined Authority and SCR ESIF Committee. Its main roles would be to:

- help mainstream rural issues across the SCR LEP six thematic priorities and responsible Thematic Advisory Boards, ensuring delivery reflects rural circumstances;
- shape EAFRD delivery, ensuring tailored activities to stimulate the rural economy complement wider EDRF and ESF spending;
- ensure rural interests were represented throughout policy development and project delivery.

Members considered the Terms of Reference and the proposed membership of the Rural Advisory Board; it was thought to be essential that a member of each Local Action Group should sit on the Committee.

RESOLVED – That the Authority:

- i) Note the report.
- ii) Delegate responsibility to the Chief Executive of the Sheffield City Region in consultation with the Chair of the Local Enterprise Partnership and the Chair of Sheffield City Region Combined Authority to authorise a broad letter of support for the respective Local Action Group Local Development Strategies within the Sheffield City Region.
- iii) Agree the Terms of Reference and membership of the Sheffield City Region Rural Advisory Board with the addition of a member of each Local Action Group being represented on the Board.

### 13 SCR INWARD INVESTMENT UPDATE AND FORWARD PLAN

The Authority considered a report which provided an update on SCR Inward Investment. Members noted:

- Since the creation of the SCR LEP Inward Investment Team an additional 23 investments had been made creating 1264 new jobs.
- Following agreement of the Strategic Economic Plan, a new board would be set up to improve results and provide for stronger governance of inward investment activity.
- The Inward Investment SCR Board would be chaired by a LA Chief Executive, with private sector representation which would lead Action Groups made up of representatives across the region.
- The Board would initially report through the Business Growth Board, but may eventually report directly to the CA/LEPAP.

RESOLVED – That the Authority:

- i) Endorse the establishment of an SCR Inward Investment Board.

- ii) Note the proposed membership, action areas and draft terms of reference of the Inward Investment Board.
- iii) Note the progress of activities to date.
- iv) Endorse forward activities planned until the Inward Investment Board becomes operational.

14 ONE NORTH

A report was submitted that detailed the progress being made on the One North Proposition.

Members noted that a launch event attended by senior Government Ministers, northern political leaders and key private stakeholders had been held in Manchester on 5 August 2014. The aim was to launch the final One North Proposition and demonstrate how the north was working in partnership to resolve barriers that were currently restricting economic growth. It was reported that Phase 2 of the One North work was planned for completion on 31 October 2014; Members agreed that Julie Hurley, the Interim Director of Strategy at SYPTTE would continue to be the officer lead for the project.

RESOLVED – That the report be noted.

15 DRAFT MINUTES OF THE TRANSPORT COMMITTEE HELD ON 11TH AUGUST

RESOLVED - That the draft minutes of the meeting of the Transport Committee held on 11 August 2014 are noted.

16 COMBINED AUTHORITY TRADING NAME

A report was considered which requested approval to register 'Sheffield City Region Combined Authority' as the trading name of the Combined Authority.

Members noted that the Combined Authority's legal title was the Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and it was under this name that the Authority was registered for VAT purposes (operating under 'Section 33' status allows the Authority to recover all VAT on its expenditure). However, the Authority was generally operating under its Sheffield City Region Combined Authority designation – a title familiar to officers, member, the general public and crucially suppliers. The Authority was informed that invoices into the Combined Authority containing any other name than that registered with HMRC could lead to VAT recovery problems; it was for this reason that it was proposed to register 'Sheffield City Region Combined Authority' as the Combined Authority's trading name.

RESOLVED – That:

- i) The Authority approves the registration of 'Sheffield City Region Combined Authority' as a trading name with HMRC.

- ii) That the Combined Authority officially recognises 'Sheffield City Region Combined Authority' as a name by which the Combined Authority can trade and operate.

## 17 APPROVAL OF THE 2013/14 ITA ACCOUNTS

A report was considered regarding the approval of the 2013/14 ITA accounts.

Members were advised that the statutory order that created the Combined Authority conferred upon it all powers and competencies of the former ITA, including the responsibility for approving the statutory accounts of the ITA for the financial year 2013/14. Going forward, this would be one of the principal functions of the Combined Authority's Audit Committee.

Local authorities had been asked to nominate members for the Audit Committee, but at the moment membership of the Committee had not been resolved. To ensure the Authority had an appropriate means of approving the accounts the proposal was that the Combined Authority Chair and Vice-Chair be delegated authority to act on behalf of the Authority should the Audit Committee not be in a position to do so.

RESOLVED – That:

- i) After consultation with the Section 151 Officer, the Chair and Vice-Chair of the Combined Authority be granted delegated authority to approve the 2013/14 ITA statutory accounts.
- ii) That this authority be exercised only in the eventuality that the Combined Authority Audit Committee is not in a position to approve the accounts themselves.

## 18 DATE OF NEXT MEETING

The next meeting of the Authority is scheduled for 6 October 2014 at Rotherham Town Hall at 4pm.

CHAIR



## **SOUTH YORKSHIRE PENSIONS AUTHORITY**

**8 JULY 2014**

**PRESENT:** Councillor P Wootton (Chair)  
Councillor R Wraith (Vice-Chair)  
Councillors: E Butler, J Campbell, S Ellis, B Lodge,  
K Rodgers, L Rooney, A Sangar, M Stowe and B Webster

Trade Unions: G Boyington (Unison) and G Warwick (GMB)

Officers: J Hattersley (Fund Director), G Chapman (Head of Pensions Administration), S Smith (Head of Investments), M McCarthy (Deputy Clerk), R Bywater (Principal Policy and External Relations Officer), M Bell (Strategic Resources Manager) and G Garrety (Democratic Services Officer)

Apologies for absence were received from Councillor J Wood, F Foster and F Tyas

**1 APOLOGIES**

Apologies were noted as above.

**2 URGENT ITEMS**

None.

**3 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.**

None.

**4 DECLARATIONS OF INTEREST.**

None.

**5 LGPS CONSULTATION: OPPORTUNITIES FOR COLLABORATION, COST SAVINGS AND EFFICIENCIES**

A report of the Fund Director was submitted to seek Members' comments on a draft response to the call for evidence into the future structure of the Local Government Pension Scheme.

Members noted that the consultation focused on potential savings arising out of the establishment of Common Investment Vehicles (CIVs) and their use by LGPS administering authorities for both listed and alternative asset classes and for the greater use of passive management for all listed assets, including equities and bonds. It was also noted that full fund mergers had been ruled out for the time being.

Members discussed in detail the potential implications for the Authority if the proposals were implemented and the response to each question contained in the consultation.

**Pensions Authority: Tuesday 8 July 2014**

**RESOLVED – That the Authority approved the draft response to the consultation in its entirety, subject to minor amendments, and agree to it being submitted to CLG by the deadline of 11 July 2014.**

**CHAIR**

## SOUTH YORKSHIRE PENSIONS AUTHORITY

24 JULY 2014

PRESENT: Councillor P Wootton (Chair)  
Councillor R Wraith (Vice-Chair)  
Councillors: E Butler, S Ellis, K Rodgers, L Rooney, A Sangar,  
M Stowe, B Webster and J Wood

Trade Unions: G Boyington (Unison), G Warwick (GMB) and  
F Tyas (UCATT)

Officers: J Hattersley (Fund Director), G Chapman (Head of  
Pensions Administration), A Frosdick (Monitoring Officer),  
M McCarthy (Deputy Clerk), I Rooth (Head of Technical  
Services), S Barker (Head of HR), R Bywater (Principal Policy  
and External Relations Officer) and A Shirt (Senior Democratic  
Services Officer)

Apologies for absence were received from Councillor  
J Campbell, Councillor B Lodge and F Foster

### 1 APOLOGIES

Apologies for absence were noted as above.

### 2 URGENT ITEMS

None.

### 3 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS.

None.

### 4 DECLARATIONS OF INTEREST.

None.

### 5 LGPS 2014 CONSULTATION: DRAFT REGULATIONS ON SCHEME GOVERNANCE

The Authority received a presentation from the Head of Pensions Administration to inform Members that the Department for Communities and Local Government (DCLG) had published consultation on draft regulations implementing new governance arrangements for the Local Government Pension Scheme from 1<sup>st</sup> April 2015 (or sooner). Members' comments on a draft response to the call for evidence relating to the new governance arrangements were requested.

Members noted that the consultation focused on a requirement for the creation of 'The Scheme Advisory Board'; a national body responsible for providing advice to DCLG on the desirability of changes to the LGPS. Provision was also made for administering

## **Pensions Authority: Thursday 24 July 2014**

authorities to establish a Local Pension Board to assist them to secure compliance with the LGPS regulations and other legal regulatory requirements.

Members discussed in detail the potential implications for the Authority if the proposals were implemented and the response to each question contained in the consultation.

### **RESOLVED –**

- i) That the Authority requests the Head of Pensions Administration to draft a response to the consultation in its entirety.
- ii) That the draft response be circulated to all Members of the Authority for comments, prior to it being submitted to DCLG by the deadline of 15 August 2014.

**CHAIR**